



JOB POSTING

BC Hydro Campground Warden

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| <u>POSITION:</u> | BC Hydro Campground Warden |
| <u>WORK HOURS:</u> | April to November approx. 8 – 10 Hours / Day plus On Call hours |
| <u>REPORTS TO:</u> | Administrator |

JOB SUMMARY

Sek'wel'was is in search of a highly skilled and organized individual to be the BCH Campground Warden. The campground will have two Wardens and will work three days on and three days off. Contractor must reside overnight in the dwelling provided by BC Hydro from May to October. Contractor will be paid on call hours for overnight stay.

DUTIES AND RESPONSIBILITIES

- Track visitors and report numbers monthly to BC Hydro;
- Hire contractors for the campground;
- Collect water samples and assess and keep record of the results for public safety.
- Provide initial attack on small fires.
- Tree bucking, implementing fire restrictions and closures, addressing fire hazard risks and conducting fire patrols.
- Assume the role of Incident Commander and evacuate the public use site if required.
- Developing and implementing safety and emergency management plans.
- Implement communication protocols.
- Complete site risk assessments.
- Implement a control measure to eliminate or mitigate a specific hazard.
- Operate and maintain a wide variety of PUMA facilities such as: water pumps, structures, furniture, roads, gates, signs, etc.
- Operate and maintain a wide variety of PUMA equipment such as: lawnmowers, misc. electric and gas-powered equipment (including chainsaws, fire suppression pump and hoses, generator and pressure washer), etc.
- Handle and operate a variety of small manual and electrical hand tools (including planers and sanders) to undertake small maintenance and project duties.
- Represent BC Hydro in overseeing contractors maintaining PUMA building and facilities.
- Other related duties as assigned.

KEY SKILLS AND ABILITIES

- Effective interpersonal and organizational skills and the ability to maintain effective working relationships;
- Working knowledge of basic record keeping;
- Time management with the ability to multitask different tasks simultaneously;
- Excellent written, oral and interpersonal communication skills;
- Comply with Criminal Record check;
- Valid Drivers License;

QUALIFICATIONS

- Must have demonstrated experience in the day-by-day operation of a public use site gained by at least three years' experience.
- Must have demonstrated work experience in a public use or public use site campground environment.
- Ability to manage work in an environmentally sensitive area. Be knowledgeable of environmental protection measures, response and reporting requirements
- Demonstrated ability to keep current with all provincial, regional and municipal regulations regarding fire closures and restrictions and enforce the regulations accordingly.
- Demonstrated ability to work independently to proactively and continuously eliminate worker and public safety risk.

Salary Range: \$27 / hour per hour including On Call Hours

Term: April – October or November depending on season

Scope: three days on / three days off, stay at campsite for those day; paid as per camp schedule – approx. 10 hours / day plus On Call Rates for overnight stay.

NOTES:

- All applicants must submit their resume, cover letter, and three references.
- The successful applicant must submit both a Criminal Record Check and Vulnerable Sector Check prior to commencing.
- Cayoose Creek is an equal opportunity employer and encourages applications from all qualified individuals. Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of Indigenous, Metis or Inuit heritage.

Forward your Resume and Cover Letter to:

Attention: Rhonda Leech, Administrator

Email: Fallon Flann, Admin Assistant at: adminassistant@cayoosecreek.ca

Fax: (250) 256-4138

Application Deadline: Until filled